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Guide to the University of San Diego University Relations records

University of San Diego University Relations

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Guide to the University of San Diego University Relations records

Overview of the Collection

Title: University of San Diego University Relations records

Dates: 1953-2010

Creator: University of San Diego University Relations

Quantity: 33 boxes, 1 oversize (32 linear feet)

Summary: The University of San Diego University Relations records document the functions of the University Relations department and its offices. These functions include publication design, editing, and final products; planning for activities and events; surveys and research on community relations; and fundraising activities.

Identification: USDA_2011_005; USDA_2019_024

Language: English

Repository: [University of San Diego, Archives and Special Collections](#)
Copley Library
5998 Alcalá Park
San Diego, CA 92110
Telephone: 619-260-2730
spcoll@san Diego.edu

Historical Note

According to the 1973 Western Association of Schools and Colleges accreditation report, the Office of University Relations was the first University-wide office for the merged University of San Diego. The goals for this office were to establish a strong fundraising program and to build a stronger community image. Dr. Gilbert Brown began as the first Director of University Relations in 1972, shortly thereafter becoming the Vice President for University Relations. Brown worked to

build relationships with those outside the University. This endeavor included improving rapport with the community, building media relations, and fostering alumni relations. Brown served through 1978, then William Picket became Vice President until 1986. John McNamara served as Vice President for University Relations for 15 years until Msgr. Dan Dillabough became Vice President for Mission and Public Relations from 2001 to 2005. Tim O'Malley served for 12 years as Vice President for University Relations. In August 2018, Richard P. Virgin became the Vice President for University Advancement.

The work of the University Relations department has included planning for events; designing invitations and programs; creating and distributing news releases; compiling news about USD from various news outlets; implementing fundraising activities; administering alumni events; and planning and administering community activities and events. According to the 2004 University Relations website under Msgr. Dan Dillabough, "The role of university relations is exceptionally simple. We preserve and promote the university's story. We engage the community. We encourage giving. We create lifelong bonds." In 2010, the message shifted slightly to identify the varied constituents University Relations served: "Whether you are a student discovering the community, an alum reconnecting with friends, a parent maneuvering a new role, or a journalist searching for answers, University Relations can help you make connections. And connections build relationships, which build friendships, which build the lifelong bonds that define our lives."

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Scope and Content Note

The University of San Diego University Relations department is the public face of the University of San Diego, administering the image of the university to students, parents, alumni, and the community. The University Relations records document the functions of the department and its offices. These records include planning and informational materials about community, university, and alumni events; designs and final versions of invitations and programs; campaign planning materials; information on community programs; some departmental meeting and retreat information. Also included is information gathered about local government officials and local government issues, as well as information pertaining to the Irvine Foundation Grant "Institutionalizing Cultural Diversity."

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Arrangement

The University Relations records are organized into seven series:

[Series I. Departmental Records](#)

[Series II. Community Relations](#)

Series II is further arranged into the following subseries:

[A. Community Programs](#)

[B. Cultural Diversity](#)

[C. Government Relations](#)

[Series III. Development](#)

[Series IV. Events](#)

Series IV is further arranged into the following subseries:

[A. Records](#)

[B. Photographs](#)

[Series V. Public Relations](#)

[Series VI. Office of Publications](#)

Series VI is further arranged into the following subseries:

[A. Records](#)

[B. Photographs](#)

[Series VII. Photographs](#)

Records in each series are arranged in alphabetical order. Unless otherwise noted, photographs are arranged in chronological order.

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Restrictions

This collection is open for research.

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Related Material

University of San Diego News Releases have been digitized and are located on [Digital USD.](#)

Additional University Relations records are located in the Esther LaPorta Donor Relations records (1938-1999) and the Public Relations Community Programs records (1979-1995).

Related collections include the USD Fiftieth Anniversary records (1998-2000), the James Irvine Foundation Grant records (1965, 1990-1996), and the Presidents Club records (1973-1990).

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Index Terms

Eagan, Brent
Finn, Sara
Hayes, Alice B.
Hughes, Author E.
Lyons, Mary E.
Maher, Leo Thomas
Martinez-Cosio, Maria
University of San Diego
(San Diego, Calif.)
dedications
events
fund raising
planning
publications

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Administrative Information

Preferred Citation

[Folder Title], Box # Folder #, University of San Diego University Relations records, Copley Library, University of San Diego, Archives and Special Collections.

Processing Information

This collection was processed by Ashley Toutain in 2019.

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Detailed Description of the Collection

Series I: Departmental Records, 1964-1994

These records document the work of the University Relations department as a whole, rather than individual departments. These records include material from University Relations retreats and staff meetings, among other general information.

Box Folder

- 1 1 USD Administrative Chart, 1971
- 2 Administrator - Willard - Farewell Reception, 1992
- 3 Alumni Association 10th Year Reunion, 1965
- 4 Alumni Board Intercampus Correspondence, 1968-1969, 1970, 1977
[Faculty memoranda.]
- 5 Alumni [Reception] Speech, 1972
- 6 USD Alumni Association, 1964-1979
- 7 Alumni Letter, 1968

Box

- 33 Branding and Visual Identity Task Force presentations, 2005 October - 2006 October
Nine compact discs containing PowerPoint presentations of monthly meetings.
Content on discs has been transferred to preservation storage using Exactly. UIDs: usda2019024017-usda2019024025.

Box Folder

- 1 8 Browing and Music David Nywall, circa 1960
- 9 University Relations Campus Committee Meetings, 1975-1976
- 10-11 CEFA [California Educational Facilities Authority] Bond Issue Reports, 1976
- 12 USD Fact Sheet Research, circa 1974-1976

Box Folder

- 32 1-2 Faculty Newsnotes, 1993-1996
[Includes issues of Faculty Newsnotes, correspondence, and demographic statistics.]

Box Folder

- 1 13 Honors Newsletter, 1994 Spring
- 14 International Student Association, 1975
- 15 Master Plan for the University, undated
[Copies]

Box

- 33 Marketing and Strategic Partnerships Executive Cabinet, 2005 August 31
Compact disc containing PowerPoint presentation.
Content on disc has been transferred to preservation storage using Exactly. UID: usda2019024001.

Box Folder

- 1 16 USD Parents' Association Meeting, 1989 August 26
- 17 Policy on Leaves of Absence, 1971
- 18-19 Presidential Transition Task Force, 1994

Box Folder

- 2 1-4 President's Club Members, 1986-1987, 1990, 1993-1994
[Includes brochures and publications.]
- 5 Programs and Subprograms, 1973-1974

Box

- 33 Shiley Science Center advertisements, 2002-2003
Content on two compact discs has been transferred to preservation storage using Exactly. UIDs: usda2019024002-usda2019024003.

Box Folder

- 2 6-11 University Relations Retreat, 1983-1990
- 12-18 University Relations Staff Meetings, 1974-1975, 1977-1980, 1984

Box Folder

- 32 3 University Relations/Trustees, 1985-1995
[Includes committee, retreat, and volunteer information.]

Box Folder

- 2 19 Vice President John McNamara Correspondence, 1988
[Correspondence regarding the City Manager Program.]

Series II: Community Relations, 1982-2000

These records document the functions of the Office of Community Relations which was in charge of community programming, government relations, and activities related to cultural diversity. These are the records of Maria Martinez-Cosio who served as the Director of Community Relations and Assistant Director of Public Relations.

This series is organized into three subseries which reflect the key areas of work documented in these records.

The Community Programs records contain planning materials, meeting minutes, projects and information. Among these are planning materials for the Linda Vista Multi-Cultural Fair and work done by the Neighborhood Committee.

The Cultural Diversity subseries records include planning materials, meeting minutes, and informational records. These records pertain to a variety of events conducted by the Community Relations office as well as records related to the Irvine Foundation grant.

The Government Relations subseries records primarily include information gathered on government figures and various legislative issues that would potentially impact the University of San Diego.

Subseries A: Community Programs, 1982-2000**Box Folder**

- 3 1 Central City Association Correspondence, 1988

- 2 Colombian Quincentenary Ad Hoc Advisory and Informational Committee Meetings, etc., 1989-1991
- 3 Hmong Pandau Art Exhibit, 1988
- 4 Linda Vista Community Planning Committee, 1995
- 5 Linda Vista Community Planning Committee Meetings, etc., 1983-1990
- 6 Linda Vista Library Grant, 1988-1989
- 7-12 Linda Vista Multi-Cultural Fair, 1998-2000
[Includes meeting materials, schedules, plans, and entertainment lists.]
- 13 Linda Vista Neighborhood Partnership Healthy Start Project, 1997
- 14-24 Neighborhood Committee, 1982-1990
[Includes meeting materials, policies, plans, project information, correspondence, and newspaper clippings. Also includes information on various clothing, food, and toy drives as well as the 1988 holiday reception.]
- 25 Neighborhood Committee Subcommittee on Education / Community Service / Library - Meetings, 1988
- 26 Neighborhood Committee Subcommittee on Health - Health Fair, 1988
- 27 Neighborhood Committee Subcommittee on Planning / Traffic / Business - Meetings, 1988
- 28 Neighbors - Organization / Address List, 1996
- 29 Tecolote Canyon Citizens' Advisory Committee Meetings, 1986-1989
- 30 Morena Planning Committee Meetings, 1986-1987
- 31 USD Master Plan Presentations to the Community, 1993

Subseries B: Cultural Diversity, 1985-1999

Box Folder

- 3 32 Assistant Director of Public Relations Maria Martinez-Cosio Files, 1991
- 33 Black History Month Committee Anita Hill Lecture, 1988
[Includes photographs]
- 34 The Catfish Club, 1988-1991
[Includes Catfish Club newsletters and correspondence.]
- 35 The Catfish Club, 1998
[Includes information about Catfish Club membership.]
- 36 Courses / Curriculum Ethnic Studies Minor, 1998
- 37 Courses / Curriculum Ethnic Studies Program Proposal, 1995-1996
- 38 Courses / Curriculum Ethnic Studies Program Proposal, 1996

Box Folder

- 4 1 Cultural Competencies Documents, 1998
- 2 Cultural Diversity Ad Hoc Committee Meetings, 1990-1993
- 3 Cultural Diversity Articles, 1990-1992
- 4 Cultural Diversity Research Materials, 1991-1993
- 5 Dialogue Group "Prop. 187--Now What?", 1994 November 21

- 6 Document - "Hispanic and Higher Education", 1994
- 7 Document North American Free Trade Agreement, 1992
- 8 Educational Opportunity Program Orientation, 1991
- 9 Ethnic Diversity Report, 1996
- 10 Ethnic Labels Panel Discussion, 1992
- 11 Event 50th Anniversary of the Passage of the Declaration of Human Rights, 1998
- 12 Event African American Summit on Education III, 1991
- 13 Event African American Women's Conference, 1991
- 14 Event Black History Month Celebration, 1998
- 15 Event Black History Month News Spots, 1991
- 16 Event Chicano/Latino Intersegmental Convocation, 1994
- 17 Event Diversity Breakfast, 1994
- 18 Event Higher Education Diversity Conference, 1994 May 2-6
- 19 Event Human Spirit Award Banquet, 1989
- 20-22 Event [Adelante, Mujer Hispana Conference], 1992-1994
- 23 Event Latino Journalists Banquet, 1992 July 31
- 24 Event Martin Luther King Jr. Breakfast, 1988-1989
- 25 Event Vatican-Israel Accord Symposium, 1998
[Includes photographs]
- 26 Events Various, 1991-1994
- 27 Hispanos Unidos, 1994
- 28-38 Irvine Grant Faculty Development Program, 1990-1995
[Includes Community Advisory Board correspondence, meeting materials, and mission and goals. Also includes Steering Committee meeting information, financial reports, and information on the faculty development program. Folder 33 also includes negatives, photographs, and slides of 1982 Law School Alumni and Distinguished Alumni Banquet.]
- 39 Irvine Grantees Conference Planning, 1993
- 40 La Familia and Other Clubs/Student Groups, 1993

Box Folder

- 5 1 La Familia Board Meetings, 1993
- 2 MECha Meetings, 1991
- 3 Minority Information - Event Hilton Foundation Site Visit, 1991 July 29
- 4-8 Minority Information - Irvine Foundation "Institutionalizing Cultural Diversity," 1991-1993
[Includes proposals, reports, committee meeting materials and 1991 Institutionalizing Cultural Pluralism material.]
- 9 Minority Information - Publications Reports etc, 1988-1994
- 10 Minority Information - Scholarships, 1991-1992
- 11 Minority Statistics - Education, 1989-1994
- 12-13 Minority Statistics - USD Students, Faculty, 1985-1993

- 14 Miscellaneous Items, 1987-1993
- 15 Multi-Cultural Center Student Activities, 1993
- 16 Occidental College, Los Angeles Publications, 1993
- 17 Organizations - Alba 80 Society, 1988-1990
- 18 Organizations - Chicano Federation, 1988-1990
- 19 Organizations - Mexican and American Foundation, 1987-1989
- 20 Organizations - Trabajadores De La Raza Meetings, 1991
- 21 Organizations - Various, 1988-1991
- 22 People - Pat Mora, 1995
- 23 People - Victor Villaseñor, 1992
- 24 Events Project I Believe; Black Issues in Higher Education; "Dig and Be Dug In", 1987, 1993, 1981
- 25 Publication Chicano Federation of San Diego County Annual Report, 1997
- 26 United Front Multi-Cultural Center, 1998-1999
- 27 WASC Standard I Cultural Diversity Draft, 1991

Subseries C: Government Relations, 1985-1997

Box Folder

- 5 28 California Post-secondary Education Commission, 1993-1994
[Materials related to educational diversity and financial aid.]
- 29 City of San Diego Boards and Commissions, 1992-1997
- 30 City of San Diego Primary Election, 1995
- 31 City of San Diego Miscellaneous, 1992-1996
- 32 Congressional Quarterly Training on Lobbying, 1994
- 33-47 [District Council member information], 1986-1997
[Includes brief news articles and some correspondence of various District Council members including John Hartley, Christine Kehoe, Ron Roberts, and others.]

Box Folder

- 6 1-2 [District Council member information], 1988-1997
[Includes brief news articles and some correspondence of various District Council members including Byron Wear and Abbe Wolfsheimer.]
- 3-10 [County Board of Supervisors information], 1990-1997
[Includes brief news articles and some correspondence of various County Board of Supervisor members including Ron Roberts, Diane Jacob Leon Williams, and others.]
- 11 District Elections, 1988-1989
[Includes papers and presentations by Patrick Drinan.]
- 12 Elected Officials Lists, 2000
- 13 Ethics Program for Lobbyists, 1990
- 14 Events - AICCU [Association of Independent California Colleges and Universities] Independent College Day, 1994 March 16
- 15 Events - AIDS Forum, 1994 February 02

- 16 Events - City Council Luncheon, 1988 January 15
- 17 Events - Ghougassian's Reception, 1994
- 18 Events - Political Panel Photos, 1988 February 09
- 19 Events - Steve Peace Luncheon, 1994 May 06
- 20 Federal Nominee Assistant Secretary of Education - Payzant, undated
- 21 Federal - President Bill Clinton, 1997
- 22 Federal Student Aid Correspondence, 1995
- 23 Federal - Vice President Al Gore, undated
- 24 Government Relations Correspondence, etc, 1993-1996
- 25 Governor Pete Wilson, 1992-1996
- 26 Government Relations Events Larry Agran Mayor of Irvine Luncheon, 1990 February 07
- 27 Issues Management Proposition MM Repair our Neighborhood Schools, 1998
- 28 Issues Management California Theatre, 1991
- 29 Issues Management Economic Impact Fees, 1990-1991
- 30 Issues Management Insurance Bill / TIAA CREF, 1993
- 31 Issues Management Landfill, 1993
- 32 Issues Management Reauthorization of the Higher Education Act, 1992
- 33 Issues Management Reinventing Government, 1993
- 34 Issues Management Rising Cost of College Education, 1988
- 35 Issues Management SB919 Environmental Quality, 1993
- 36 Issues Management State Post-secondary Review Entity Hearings, 1994
- 37 League of Women Voters, 1990
- 38 Legislation, 1995-1996
- 39 Legislative Contacts, 1987-1991
- 40 Legislative Materials, 1992-1995
- 41 Legislator on Campus Program, 1988
- 42 Lieutenant Governor Gray Davis, 1996-1997
- 43 Lieutenant Governor Leo McCarthy, 1987-1990
- 44-45 Mayor Maureen O'Connor, 1987-1992
- 46 Meetings with State Legislators, 1996
- 47-51 [Member of Congress information], 1988-1989
 [Includes brief news articles and some correspondence of various Members of Congress including Jim Bates, Brian Bilbray, Randy Cunningham, Bob Filner and Duncan Hunter.]

Box Folder

- 7 1-3 [Member of Congress information], 1988-1989, 1993, 1996-1997
 [Includes brief news articles and some correspondence of various Members of Congress including Bill Lowery, Ron Packard and Lynn Schenk.]
- 4 News Clippings Miscellaneous, 1985, 1986, 1990
- 5 Newsletter - Week in Preview, 1993, 1994, 1996

[Newsletter for the Association of Independent California Colleges and Universities, AICCU.]

- 6 Orientation Program for Newly Elected Public Officials, 1990-1991
- 7 Proposed Federal Student Aid Reductions, 1995
- 8 San Diego County, 1989-1992
- 9 San Diego County Board of Education, 1992-1997
- 10 San Diego District 5 Election, 1993
- 11 San Diego District 8 Election, 1993
- 12 San Diego School Board Member Ron Ottinger, 1992
- 13 SB 190 Robert Wilson, 1989-1992
- 14 Senatorial District Maps, 1992
- 15-37 [State Assembly Member information], 1987-1997
[Includes brief news articles and some correspondence of various State Assembly Members.]
- 38-47 State Senator, 1987-1997
[Includes brief news articles and some correspondence of various State Senators.]
- 48 Superintendent SDUSD - Pendleton, 1993-1997
- 49-51 [United States Senator information], 1986-1997
[Includes brief news articles and some correspondence of United States Senators Barbara Boxer, Alan Craston and Dianne Feinstein.]

Series III: Development, 1968-2004

These records document the fundraising activities of the University Relations department. This includes information and publication materials for the Annual Fund campaign, Capital Campaigns, Discovery Campaigns, and Challenge Campaigns. Also included are materials for various fundraising events including the Katherine Crosby Honda Civic Golf Classic. Additionally, university development related correspondence of Bishop Leo Maher and Msgr. I. Brent Eagen are included.

Box Folder

- 8 1 Alumni Selection Committee, 1981-1983
- 2 Annual Report, 1969-1970
- 3-4 Annual Fund Alumni Solicitations, 1997-1998
- 5 Annual Fund Brochures, 1989-circa 1992
- 6 Annual Fund Law Alumni Solicitations, undated
- 7 Annual Fund Printed Materials, 1990
- 8 Annual Fund Stationary Supply, 1992-1993
- 9 Brochures - Law Alumni - More Hall Society, circa 1987
- 10 Brochures - Law Alumni - More Hall Society Research, circa 1987
- 11 Campaign Executive Cabinet Meetings, 1979-1980
- 12 Campaign for the University of San Diego, 2004
- 13 Capital Campaign, 1988-1989
- 14 Challenge Grants Program, 1980

[Includes campus program overview publication for Fall 1968.]

- 15 "Commitment to Human Values", circa 1972
- 16 Corporate and Foundation Proposals, 1976-1977
- 17-18 "Commitment to Excellence", 1972
- 19 Corporate Associates, circa 1986-1991
 - [Brochures and Invitations]
- 20 Corporate Associates / President's Club [Printed matter], 1995
- 21-24 Correspondence, 1968-1971, 1977-1979, 1986-1989
 - [Correspondence is largely that of Bishop Leo T. Maher and Msgr. I. Brent Eagen.]
- 25-28 Discovery Campaign, 1978-1983
- 29 J. David Dominelli News Clippings, 1984
- 30 Donor Recognition Program, 1979
- 31 Education for a New Age, 1987
- 32 Events List, 1988-1991
- 33-35 Events, 1988-1991
 - [Materials for the Legal Research Center Fund campaign and various receptions, luncheons and dinners.]
- 36 Events Appreciation Luncheon, 1991 October 04
- 37 Events - Capital Campaign Press Conference and Ceremony, 1988
- 38 Financial Resources, 1973-1981
- 39 Footnotes for Faculty, 1968 September 30
- 40 Fundraising Planning Study and Plan of Action, 1978
- 41 Goals and Related Articles, 1973-1975
- 42 Jenny Craig Pavilion Campaign, circa 1997
- 43 Katherine Crosby Honda Civic Golf Classic, 1977
- 44 Herbert G. Klein, 1981
- 45 Long Range Planning, 1971

Box Folder

- 31 68 Marketing Plan Campaign for USD - Volume One, 2003 October
 - [Created by Bill Thomas.]

Box Folder

- 8 46 Office of Trusts and Estates Directory Kearney Correspondence, 1984
- 47 Parents Annual Fund Case Statement, 1990
- 48 Parents Annual Fund Printed Materials, circa 1990
- 49 Publication and Mailing Sequence, 1989
 - [Materials for the *Momentum* Newsletter.]
- 50 School of Education Solicitation, circa 1998
- 51 Torero Athletic Fund, circa 1990s
 - [Brochures and stationery]
- 52 USD: A Study of Organization and Potential for Development, 1968
- 53 USD: Downtown Presence Committee, 1986-1987

54 USD: The Essential Step Forward, 1977

55 USD Interim Progress Report, 1976

Series IV: Events, 1970-2010

This series is organized into two subseries: A. Records and B.

Photographs. Records are arranged in alphabetical order. Photographs are arranged in chronological order.

Records include planning materials, invitations, and programs for a variety of University of San Diego events. Among these events are the Author E. Hughes Career Achievement Awards, the Dean's Ball, Homecoming, Mother Teresa's visit to USD in 1988, as well as many other events. Dedications for key campus buildings including the University Center, the Hahn School of Nursing, the Hughes Administration Center, and the Institute for Peace and Justice, Maher Hall, and the Maher Statue are included. These dedication records include planning materials, design ideas, programs, preparations, invitations, and memoranda about the planning and implementation of the events.

Photographs include images from dedication ceremonies, awards, and special events.

Subseries A: Records, 1970-2010

Box Folder

- | | | |
|---|----|--|
| 9 | 1 | ACPRA Luau, 1973 |
| | 2 | ASB Luncheon/Dinner, 1973 |
| | 3 | ATT Press Conference, 1984 |
| | | [Announcement of USD bringing ATT's new telecommunication technology, System 85 to campus. System 85 was an "integrated voice/data business communication system" which would network USD's telephone, computer, and television systems. USD was the first university west of the Mississippi to employ the new product. Also includes announcement for the new School of Business.] |
| | 4 | African American Summit, 1990 |
| | 5 | African American Women's Conference, 1991 May 31 |
| | | [Includes photographs.] |
| | 6 | Aginsky Party, 1972, 1980 |
| | 7 | Alcalá Society Reception, 1981 |
| | 8 | Alcalá Society Reception and invitation, 1986 |
| | 9 | Alumni Advisor Mixer, 2002 |
| | 10 | Alumni Fundraising, 1982-1983 |
| | 11 | Alumni Association Alumni Honors, circa 2006 |
| | 12 | Alumni Association Alumni Honors, 2007 |
| | 13 | Alumni Association - Arizona Alumni, 1991 |
| | 14 | Alumni Association Reception for Accounting Alumni, 1992 |
| | 15 | Alumni Association Christmas Mass, 1980 |
| | 16 | Alumni Association Annual Chancellor's Reception, 1970 January 24 |
| | 17 | Alumni Leadership Alliance Reception, 1994 October 14 |

- 18 Alumni Mass Brochures, 1989-1994
- 19 Alumni Summits, 1990-1991
- 20 Alumni Tailgate, 2002
- 21 Angeles de Alcalá Dinner, 1990
- 22 Angeles de Alcalá Luncheon, undated
- 23-27 Author E. Hughes Career Achievement Awards, 1995-2004
- 28 Auxiliary Tea, 1973
- 29 Bissonnette Reception [Paul Bissonnette Vice President Finance and Administration], 1998
- 30 Black History Photo Exhibit, 1990 March 28
- 31 Blessing of Site and Ground Breaking - Manchester Executive Conference Center, 1983
- 32 Board of Trustees Dinners, 1973
- 33 Board of Trustees Retreat, 1980
- 34 Bob Hope Leadership Fund - Evening with Bob Hope, 1977 November
- 35 Bremner Reception [Sister Mariella Bremner], circa 1981
- 36 Bridges and Barriers of Immigration Conference, 1994 May 22-26
[Materials of the USD Social Issues Committee.]
- 37 Building a Culture of Peace Conference, 1999
- 38 Building and Grounds Advisory Board Lunch, 1973
- 39 California Elected Women Meeting, 1977 October
- 40 Capital Campaign Gala Celebration, 1991 October 03
- 41 Casa de Alcalá Receptions, 1973-1974
- 42 Christening of Paul Whittier Shell, 1983
- 43 Christmas Receptions, 1971-1973
- 44 Cinco de Mayo, 1990
- 45 Commencement Invitation, 1982
- 46-65 Commencement, 2000-2003
[Commencement planning materials, meeting information, scripts, and printed materials.]
- 66 Commencement Guest Packet, 2010
- 67 Committee for Excellence Lunch, 1973
- 68 Community Relations Dinner, 1973
- 69 Computer Camp for Girls and Boys, 1986
- 70 Copley Dinner, 1973-1974
- 71 Cordeiro Reception [Paula Cordeiro Dean School of Education], 1998
- 72 Corporate Associates Annual Recognition Luncheons, 1982-1983
- 73 Crippen Lunch, 1980
- 74-77 Dean's Ball, 1985-1989

Box Folder

- 10 1-2 Dean's Ball, 1990-1991
- 3 Debate Dinner, 1980
- 4 Dedications - Copley Library, 1984

- 5 Dedications - Eagen Plaza, 2000
- 6 Dedications - Eagen Memorial Plaza, 2000
- 7 Dedications - New Age Campaign Colachis Plaza, Shumway Fountain, 1996
- 8 Dedications - Guadalupe Hall, 1982
- 9 Dedications - Hahn Chair of Real Estate Finance, 1993
- 10-11 Dedications - Hahn School of Nursing, 1977, 1979
- 12-17 Dedications - Hahn University Center, 1987-1989
[Materials include committee information, correspondence, invitations, programs, guest lists and media coverage.]
- 18 Dedications - Harmon Hall, 1984
- 19 Dedications - Health Services Center, 1990
- 20-25 Dedications - Hughes Administration Center, 1995
[Materials include correspondence, invitations, planning materials and programs.]
- 26 Dedications - Immaculata Construction, 1955-1959
- 27 Dedications - Immaculata, 1959
- 28-35 Dedications - Institute for Peace and Justice, 2001
[Materials include planning materials, program script, publicity, correspondence, and printed materials.]
- 36 Dedications - Jenny Craig Pavilion Building, 2000
[Also includes 1999 Site Dedication.]
- 37 Dedications - John M. Ahlers Center for International Business, 1995 February 06
- 38 Dedications - Kratter Law Library, 1976
- 39-42 Dedications - Law School Courtroom, 1977
- 43 Dedications - Law School Fletcher Lecture Center, 1984
- 44-48 Dedications - Legal Research Center, 1990
[Materials include planning documents, meeting materials, media coverage, invitations and programs.]
- 49-61 Dedications - Maher Hall, 1990
[Materials include planning documents, meeting information, memoranda, news clippings, and programs.]
- 62-69 Dedications - Maher Statue Budget, 1991
[Materials include correspondence, planning documents, and meeting information.]
- 70 Dedications - Manchester Child Development Center, 1990
- 71 Dedications - Manchester Executive Conference Center, 1984
- 72 Dedications - Mission Housing Complex, 1979
- 73 Dedications - Missions Café and Fitness Center, 2007
- 74 Dedications - Olin Hall, 1984
- 75 Dedications - Pipe Organ in Founders, 1989
- 76 Dedications - Serra Statue Program, 1998
- 77-81 Dedications - Shiley Theatre Budget, 1991

[Materials include correspondence, publicity, planning documents, invitations, and programs.]

82 Dedications - Veterans' Plaque, 1973

Box Folder

11	1	Dillabough Reception [Msgr. Daniel Dillabough Vice President Mission and Ministry], 1998
	2	Dinner Dance Charity, 1986
	3	Doyle Party, 1972
	4	Ecumenical Center Dinners, 1972-1974
	5	Eldorado Dinner, 1989
	6	Entertainment, Various, 1980-1982
	7	Exhibit, 1985
	8	Faculty Reception, circa 1975
	9-10	Family Weekend, 2002
	11	Fleming Party, 1972
	12	Foro de Alcalá reception, 1990-1991
	13-20	Founders Day, 1996-2002
	21	Fred Friendly Ethics Forum, 1988
	22	Friedman, Milton Appearance, 1980
	23	Friends of USD, 1974
	24-26	Friends of the University of San Diego Libraries, 1997-2001
	27	Governor's Conference [US Mexico Border Governor's Conference Luncheon], 1982
	28	Graduate Business Alumni Association, 2000-2001
	29	Ground Breaking for Copley Library, 1982
	30	Ground Breaking Kroc Institute for Peace, 1999
	31-41	Homecoming Alumni Reunions, 1987-1997
	42	Homecoming Athletic Hall of Fame, 1997
	43	Homecoming Alumni Reunions, 1998
	44	Homecoming Athletic Hall of Fame, 1998
	45-46	Homecoming, 2002
	47	Homecoming Alumni Reunions, 2005
	48	Honors Graduates Receptions, 1982
	49	ICSC [Independent Colleges of Southern California] Luncheon, 1982
	50	USDs International Kids Festival, 1989 November 07
	51	Invisible University, 1986
	52	Invisible University Christmas Dinner, undated
	53	James Buchanan's Visit, 1987 March 25-26
	54	Lancellotti Reception, 1979
	55	Las Vegas Reception, 1982
	56	Leslie Johnson Dinner, 1973
	57	Letters of Commendation, 2001-2003
	58	Livingston Reception, undated

- 59 Marjorie Hansen Shaevits' Lecture, 1988 May 09
- 60 Medal of Peace Presentation, 2008
- 61 Miscellaneous Events, 1971-1974

Box Folder

- 12 1-6 Mother Teresa's Visit, 1988 May 31
[Includes preparation materials, news releases, news articles, information about visit video, and follow up materials.]
- 7 Music Department Dinner/Lunch, 1972-1973
- 8 National Higher Education Week, 1985
- 9 Navy Reception, 1982
- 10 Neighborhood Theatre Receptions, 1997 April 30
- 11 Olin Foundation Grant Announcement, 1983
- 12 Olin Foundation Visit, 1981
- 13-28 Parent Receptions, 1981-1986
[Includes invitations and planning for parent receptions in various locations such as Denver, CO, Phoenix, AZ, Seattle, WA, and throughout California.]
- 29-31 Parent's Day, 1977-1981, 1988
- 32 "People to People", 1983
- 33 Performances - Hal Holbrook, 1994
- 34 Pool Party, 1973
- 35-38 President Hayes Inauguration, 1995 November 6-12
[Includes planning materials, invitations, programs, and other printed materials for the inaugural event.]
- 39 President Hayes Luncheon, 1995
- 40 President Hayes Farewell Mass, 2003 May 12
- 41 President Hughes Inauguration, 1971
- 42 President Hughes Parties, 1972-1974, 1989-1990
- 43 President Hughes Holiday Receptions, 1982-1988
- 44 President Hughes Receptions, 1994
- 45 President Hughes Retirement, 1995
- 46 President Lyons Inauguration Programs and Invitations, 2003 November 10-16
- 47 President Lyons Holiday Reception, 2007
- 48 President's Club Dinner Floor Plan, 1976 January
- 49 President's Club Reception, 1981
- 50 President's Club Dinner, 1989
- 51 President's Club Performances - "An Evening of Shakespeare", circa 1990
- 52-53 President's Club Dinner, 1990-1991
- 54-59 President's Convocation, 1998-2004
- 60-67 President's Dinner, 1998-2003
- 68-69 Presidential Debate, 1996

Box Folder

- 13 1 Press Club Luncheon, 1971
- 2 Procurement Policies, 2002-2003
- 3 Public History Conference, 1990 May 7-10
- 4 Puente de Oro Dinner, 1983
- 5 Redlands Dinner Honoring the Hughes', 1976 May
- 6 Request form for President's Participation - Special Functions, 2002
- 7 Receptions Rodriguez [Daniel Rodriguez, Dean School of Law], 1998
- 8 Twelfth Annual San Diego Community Prayer Breakfast, 1989 May 24
- 9 San Diego Gas and Electric Luncheon, 1973
- 10-11 School of Law Distinguished Law Alumni Award, 1990-1991
- 12 School of Law Alumni Advisor Reception, 1990
- 13 School of Law Alumni - Garrett, 1991
- 14-17 School of Law Alumni Weekend, 1990-1993
- 18 School of Law Lectures - Siegan, 1991
- 19 School of Law Lectures - Siegan Research, 1991
- 20 Seminars, Lectures, etc, 1978-1979
- 21 Sisters of Social Service 50th Anniversary Luncheon, 1976
- 22 Smith Party, 1973
- 23-25 Soviet Arts Festival, 1989
- 26 Special Events / Balls, 1987
- 27-29 State of the University Address, 2001-2003
- 30 Steber Party, 1972
- 31-34 Student Aid Luncheon, 1999-2002
- 35 Ticktockers Fashion Show, 1973
- 36 Tijuana Cultural Trip, 1984
- 37 United Nations Associate Roundtable, 1981
- 38 University Relations Retreat - Alice Hayes Request, 2002 April
- 39-44 USD 25th Anniversary Celebration Arrangements, 1974
[Includes planning and meeting materials, publicity, invitations,
and seal creation documents.]
- 45 USD 60th Anniversary Celebration, 2009
- 46 USD Forum on Ethics and Public Leadership, 1988 June 16
- 47 USD Forum on Growth, 1987 May 13
- 48 USD on the Road, 1996
- 49 USD Volunteer Groups, 1978
- 50 USD/UCSD "We the People" (Law School), 1982-1983
- 51 Unveiling of USD's New Logo, 2006
- 52 Up with People, 1982
- 53 Vietnam Memorial Day, 1973 May 28
- 54 WASC Visit, 1982
- 55 Weckstein's Press Breakfast, 1973

Subseries B: Photographs, 1999-2002

Box Folder

- 31 1-6 Vesper's Service and Dinner - Donor Relations, 1999 November 12
4" x 6" color photographs by Gary Payne.
Formerly housed in photo album. Photographs have been rehoused in archival envelopes with the order retained.
- 7-13 Jenny Craig Pavilion Building Dedication, 2000 October 05
4" x 6" color photographs by Gary Payne.
Formerly housed in photo album. Photographs have been rehoused in archival envelopes with the order retained.
- 14-18 Student Aid Luncheon, 2001 April 03
4" x 6" color photographs taken in University Center Forum A/B.
Formerly housed in photo album. Photographs have been rehoused in archival envelopes with the order retained.
- 19-22 Hughes Career Achievement Awards Sheraton Hotel, 2001 May 12
4" x 6" color photographs by Gary Payne.
Formerly housed in photo album. Photographs have been rehoused in archival envelopes with the order retained.
- 23-25 Friends of the University of San Diego Salon Series Shelly Mecum, 2001 May 15
4" x 6" color photographs by Gary Payne.
Formerly housed in photo album. Photographs have been rehoused in archival envelopes with the order retained.
- 26-28 Founder's Day Mass, 2001 November 13
4" x 6" color photographs by Gary Payne.
Formerly housed in photo album. Photographs have been rehoused in archival envelopes with the order retained.
- 29-31 Kroc Institute for Peace and Justice Dedication, 2001 December 05
4" x 6" color photographs. Includes images of Joan Kroc, dedication speakers, Jimmy Carter, Ahmedau Ould-Abdallah, and Rodrigo Carazo-Odio, and interiors of the new building.
Formerly housed in photo album. Photographs have been rehoused in archival envelopes with the order retained.
- 32-35 9/11 Memorial Dedication Event, 2002 September 11
4" x 6" color photographs by Gary Payne.
Formerly housed in photo album. Photographs have been rehoused in archival envelopes with the order retained.
- 36 Board of Trustees Retiring Members, 2002 October 09
4" x 6" color photographs by Gary Payne.
Formerly housed in photo album. Photographs have been rehoused in archival envelopes with the order retained.
- 37-38 Founder's Day, 2002 November 12
4" x 6" color photographs by Gary Payne.

- Formerly housed in photo album. Photographs have been rehoused in archival envelopes with the order retained.
- 39 Founders Day Negatives (Landscaping), circa 2001
120mm negatives. Also includes group photograph of students with Jenny Craig.
- 40-45 Douglas and Elizabeth Manchester Village and Manchester Athletic Field Dedication Ceremony, 2002 December
Photographs, print sheets, and negatives of the event by photographer Rodney Nakamoto.
- 46 Admiral James Bond Stockdale Leadership and Ethics Symposium, undated
4" x 6" color photographs and negatives of Admiral Stockdale event. Photographs are of President Hayes, various speakers, and images of the event. Photographs by Rodney Nakamoto.
Formerly housed in photo album. Photographs have been rehoused in archival envelopes with the order retained.

Series V: Public Relations, 1953-2004

The records in this series are wide-ranging as they include information gathered in order to create News Releases. News Releases created by the Public Relations department documented University activities, events, accolades, and information. The majority of these records were compiled by long-serving member of the Public Relations office, Sara Finn. She was Public Information Officer in 1971, then became the Director of Public Relations from 1973 to 1987.

These materials include advertising for the University as well as advertising for various events and activities, annual fund information, materials for art department exhibitions, university and public relations related correspondence, community events offered by the music program, and University event materials including planning for the Fiftieth Anniversary, materials for the 1983 White House Conference on Productivity, the Katherine Crosby Golf Tournament, and various other events. Also included are some meeting materials, annual retreat information, and departmental planning materials.

Box Folder

- 14 1 Advanced Campus Scheduling, 1993-1994
2 Advertisements, 1979
3 Advertising, 1979-1980
4 Advertising San Diego Union Tribune, 1983
5 Advertising San Diego Magazine Tear Sheets, 1981-1985
6 Advertising San Diego Daily Transcript, 1987
7 Advertising San Diego Magazine Tear Sheets, 1986-1988
8 Advertising Summer Sports Camps, 1987-1989
9 Advertisements at USD, 1988-1989
10 Advertising "Today's best teachers belong in class", 1989
11 Advertising, 1989
12 Advertising - Published Materials, 1989-1991

- 13-14 Advertising Summer Sports Camps, 1990-1991
- 15 Advertising Samples and Miscellaneous Topics, 1991
- 16 Advertising Pro Bono Agreement, etc, 1991
- 17 Advertising Cary Blanchette's Advertisements, 1992
- 18 Advertising Contracts, Budgets, In-Service Schedules, etc., 1989-1992
- 19 Advertising USD Promotional Spot for KSDO, 1992-1993
- 20-21 Advertising Catholic Directory, 1993-1994
- 22 Advertising Idaho Register, 1994
- 23 Advertising Marketing Video, 1994
- 24 Advertising Washington Post, 1994
- 25 Advertising Catholic Directory, 1995
- 26 Alcalá Society, 1976-1979
- 27 USD Alumni Association, 1974-1975
- 28-29 American Council on Education, 1988-1991
- 30 American Scholastic Yearbook, 1983
- 31-33 Annual Fund Appeal, 1986-1990
- 34 Annual Fund Appeal Correspondence and Reports, 1991-1994
- 35 Art Department Artist Edmund Shumpert, undated
- 36 Art Department Budget Survey Summary, 1996 April 25
- 37 Art Department Calendar of Events, 1979-1980
- 38 Art Department Courses - Information, 1972-1980
- 39 Art Department Event Passion Play, 1960
- 40 Art Department Event "Up with the People" Dinner, 1982
- 41 Art Department Exhibits "Ethel Greene - Surrealism", undated
- 42 Art Department Herman Gaffe, 1980
- 43 Art Department Exhibits Schedule, 1972-1973
- 44 Art Department Exhibits Schedule, 1978-1979
- 45 [Art Department Francoise Gilot Correspondence], 1974
- 46 Art Department News Releases, 1968-1981
[Includes programs and information about events and plays.]
- 47 Art Department Plays, 1972-1980
- 48 Art Department Press Kit Material, 1977
- 49 Art Department "Rainbow of the Resurrection", undated
- 50 Art Department San Diego Festival Proposal, 1981
- 51 Art Department Therese Whitcomb Correspondence, 1972-1979
- 52 Art Department Therese Whitcomb Memoranda, 1971-1974
- 53 Baccalaureate Mass Programs, 1973, 1977-1985
- 54 Bicentennial Mass, 1976
- 55-56 Bishop Letter [Bishops Pastoral Letter], 1984
- 57 Bishops Pastoral - Emerging Issues, 1985

Box Folder

- 15 1 Bishop Letters [Bishops Pastoral Letter], 1985-1986

- 2 Bishop Maher Scholarship Recipients, 1990
- 3 Briefing Book for Public Officials, 1986-1987
- 4 California Wellness Foundation Grant Report, 1997
- 5 Campaign Publication "Commitment to Human Values", circa 1972
- 6 Campaign Publication Discovery campaign, undated
- 7 Campus Card Project, 1998-2000
- 8-18 Capital Campaign - Education for a New Age, 1987-1991
[Includes advertising plans, announcements, planning and communication information, case statements, and "Campaign Momentum" publication.]
- 19 Career Day, 1972-1974, 1983
[Includes photographs and composite sheets of individuals and events.]
- 20 Catholic Higher Education Current Issues, 1989
- 21-22 City of San Diego Parking Ordinances and Other Regulations, 1989-1992
- 23 [Bob Hope Community Benefit Event], 1977 Fall
- 24 Community Outreach Partnership Center Meetings, Reports, etc., 1997-1998
- 25 Community Survey, 1987
[Survey conducted by USD students and the USD Communications Department to study the USD logo.]
- 26 Continuing Education Brochures, Handouts, Misc., 1976-1980
- 27 Continuing Education Evening College Beginning, 1976
- 28 Continuing Education, 1956-1970
[Graduating student lists]
- 29 Continuing Education Media Articles, 1975

Box Folder

- 16 1-5 Continuing Education Media Articles, 1976-1981
- 6 Continuing Education Outing Correspondence, 1985-1986
- 7 Continuing Education Special Programs, 1976-1978
- 8 Copley Library Campus Groundbreaking Press Kit News Conference, 1982
- 9 Correspondence Miscellaneous, 1964
- 10 Correspondence Kennedy-Sinclair Educational Gift Program and Chronicle of Higher Education, 1966-1967
- 11 Correspondence Events, 1969
- 12-23 Correspondence, 1972
[Includes correspondence regarding campus activities and events as well as proposed University Relations program.]
- 24-39 Correspondence, 1973
[Includes correspondence regarding campus activities, events, and programs such as the MBA program and the Ecumenical Center for World Religions.]
- 40-49 Correspondence, 1974

- [Includes correspondence regarding campus activities, events, and programs.]
- 50-59 Correspondence, 1975
 - [Includes correspondence regarding campus activities, events, and university planning.]
- 60-69 Correspondence, 1976
 - [Includes correspondence regarding campus activities, events, and university planning.]
- 70-73 Correspondence, 1977
 - [Includes correspondence regarding events, the School of Business and University Relations.]
- 74-75 Correspondence, 1978
 - [Includes correspondence regarding development and policies.]
- 76-81 Correspondence, 1979
- 82-87 Correspondence, 1980
- 88-92 Correspondence, 1981
- 93-98 Correspondence, 1982
- 99-103 Correspondence, 1983
- 104 Correspondence, 1984
- 105-128 Correspondence, 1986
 - [Includes correspondence regarding development, events, and programs.]
- 129 Correspondence Letters of Comments, Complaints, etc. , 1989
- 130 Correspondence Crisis Communication Plan (Draft), 1985-1988

Box Folder

- 17 1 Development, 1975-1978
- 2 Diocese of San Diego and Imperial Counties - Parishes, 1980
- 3 Emergency Operations Plan Draft, 1989 October 03
- 4 Emergency Response Information, circa 1992
- 5 Emergency Response Information, circa 1992
 - [Also includes 1986 Emergency Response Plan.]
- 6 Proposed Evening College, 1982-1983
- 7 Events - Ahlers Center Dedication Ceremony, 1995 February 06
- 8 Event - CCNMA Conference [California Chicano News Media Association], 1994 April 23
- 9 Event - CCNMA Media Conference [California Chicano News Media Association], 1994
- 10 Events - Christmas and Other Holidays - Plans, 1992-1993
- 11 Event - "College Visiting Day" at Imperial Valley College, 1994 October 14
- 12 Events - "Community Forum on Equity and Diversity in Education", 1994 February 23
- 13 Events - Linda Vista Festival of Freedom, 1999

- 14 Events - Mexican Consulate Concerts, 1994
- 15 Events - Mainly Mozart, 2002 February 15
- 16 Events - Miramar Air Show, 2002 October
- 17 Events - Public Art Advisory Luncheon, 1994 May 27
- 18 Events - SDGE Education Fair, 1993 October 07
- 19 Events - Reception for Faculty and Administrators, 1990 October 05
- 20 Events - Social Issues Series, 1988-1989
- 21 Events - Social Issues Series, 1993-1994
- 22 Events - Society of Professional Journalists - Project Watch Forums, 1989-1990
- 23 Events - Society of Professional Journalists - Project Watch Forums, 1990-1991
- 24 Events - "Songs of My People" Reception, 1994 April 29
- 25 Events - "Take our Daughters to Work", 1994 April 28
- 26 Events - "Take our Daughters to Work", 1999 April 22
- 27 Events - Teleconference, "Black Studies: At the Crossroads", 1994 October 12
- 28 Events - "Twin Awards Luncheon", 1985-1988
- 29 Events - Universidad Ibero Americana Concert, 1993 October 01
- 30 Events - University Communicators' Discussion, 1992 March 26
- 31 Events - WOW [Women's Opportunity Week], 1994 October 15-23
- 32 Family Educational Rights and Privacy Act, 1974
- 33 Faculty Appointments and Record Update, 1978-1979
[News releases about new USD Faculty.]
- 34 Fashion Valley Ownership Correspondence, 1992
- 35 Film and Television, 1977-1979
- 36 Film Contracts, 1985-1991
- 37 Film for USD, 1983-1990
- 38 Financial Aid, 1972-1979
- 39 Financial Aid - General Articles and News Releases, 1980-1984
- 40 Information and Financial Aid, 1983-1984
- 41 Founders Gallery Wenger Exhibition, 1978

Box Folder

- 18 1 Goals and Future Plans, 1987-1990
- 2 Golf Tournament, 1977
[Newspaper clippings and information for the Kathryn Crosby/Honda Civic Golf Classic, Kathryn Crosby Fashion Show, and Luncheon fundraising events supporting the Philip Y. Hahn School of Nursing. The 1977 tournament was held at Whispering Palms Country Club in Rancho Santa Fe. Includes photographs and composite sheets of nurses along with event photographs from the Katherine Crosby Fashion Show and the Golf Tournament. Among these are photographs with Katherine Crosby and USD President Author Hughes.]

- 3 Katherine Crosby Golf Tournament, 1976-1977
[Includes tournament program, correspondence, and planning materials.]
- 4 School of Nursing Golf Tournament, 1977
[Includes tournament program, correspondence, and planning materials.]
- 5 Governor's Day [Border Governor's Conference], 1982
- 6 Graduate Special Programs, 1971-1975
- 7 Holiday Giving Mattress Discounters, 2000 December
- 8 Homecoming, 1974, 1978
- 9 Hughes Career Achievement Award Recipients, 1998
- 10 Irish Olympic Team, 1984
- 11 Japanese Students - News Releases, 1976
- 12 Special Joint Faculty Meeting, 1974 January 14
- 13 Las Patronas de la Universidad, 1974
- 14 Las Damas de Alcalá, 1973-1976
- 15 LEAD San Diego [Leadership Education Awareness Development], 1985-1987
- 16 Learn and Serve America: Higher Education Report, 1995
- 17 Leon L. Williams Foundation Meetings, etc, 1994
- 18 Long Range Plan for Public Information and Public Relations, 1972
- 19 Luncheon - ICSC Institute [Independent Colleges of Southern California], 1980-1981
- 20 Luncheon - Mike Gotch, 1980
- 21 Mail Center (Bulk Mail Savings), 2000
- 22 Major Prospects Review Meetings, 1985-1987
- 23 Marketing/Public Relations Planning, 1987-1988
- 24 Mary's Hour, 1962
- 25 Math Department News Release, 1973 November 28
- 26 Media Center Equipment, 1983-1986
- 27 Media Center Questionnaire, 1984-1985
- 28 Meet the Scientists, 1975
- 29 Mexican-American Foundation, 1978
- 30 Mexican-American Program Mexican American program includes "Barrio Station" Program Fifteenth Anniversary Issue, 1985, 1971
- 31 Mexican-American Proposal, 1981
- 32 College for Women Music Program Awards, 1953-1954
- 33 College for Women Music Program Christmas Concert, 1967
- 34 Music Program Auditions, 1977-1978
- 35 Music Program Calendar of Events, 1973-1974
- 36 Music Program Calendar of Events, 1978 Fall
- 37 Music Program Concerts Schedule, 1979-1980
- 38 Music Program Concerts Sister Rossi Scholarship Concert, 1976

- 39 Music Program Concerts Sister Rossi Scholarship Concert Publicity, 1979
- 40 Music Program Event Beethoven Reception, 1979
- 41 Music Program Event Dedication Recital, 1981
- 42 Music Program Event Programs, 1972-2004
- 43 Music Program Event Scholarship Fund Concert, 1972-1974
- 44 Music Program Event USD Symphony Program, undated
- 45 Music Program Events, various, 1974-1975

Box Folder

- 19 1 Music Program Friends of Music Rosters, 1978-1980
- 2 Music Program Marjorie Hart Correspondence, circa 1960
- 3 Music Program Kellogg Chamber Singers Program, 1977
- 4 Music Program - Henry Kolar Correspondence, 1971-1976
- 5 Music Program - Letters of Concern, 1971
[Letters of concern regarding the calendar of events.]
- 6 Music Program Luncheon - Milo Sadlo, 1982
- 7 Music Program Louis McKay Baritone [photograph], undated
- 8 Music Program Pattie Merrill Photograph, undated
- 9 Music Program - News at USD Robert Tota, 1975
- 10 Music Program News Clipping, 1971
- 11 Music Program News Clipping, 1978-1979
- 12 Music Program News Clipping, 1981
- 13 Music Program Opera Production "carefully Taught", 1974
- 14 Music Program Publicity, 1972-1973
- 15 Music Program Recital Ann H. Jones, 1975
- 16 Music Program Thank You Notes, 1979
- 17 Music Program USD Symphony Orchestra Members and Fact Sheet, 1972-1973
- 18 National Foundation on the Arts and the Humanities, 1967
- 19 Neighborhood Committee, 1982-1983
- 20 News Releases, 1968-1975
- 21 News Releases, 1981-1984
- 22 Notes, Miscellaneous [University Goals and Plans], 1992
- 23 "On Campus" Productions, 1981-1985
[Includes photographs.]
- 24 On Campus - Meese, 1981
- 25 News Releases and Clippings "On Campus" and USD, 1981-1984
- 26 On Campus Program Notices, 1980-1985
- 27-28 On Campus, 1981-1985
- 29 Orange County Program, Premise, 1987-1988
- 30 Parents' Fund Drive, 1978
- 31 Parking Regulations, New, 1994
- 32 Terri D'Acquisto Resignation announcement, 1988

- 33 Perspective, 1980
- 34 Planning Documents, 1987-1988
- 35 Preceptorial Program, 1974-1975
- 36-40 President's Christmas Cards and Holiday Reception, 1972-1981, 1985
- 41 President Hayes Resume, 2001
- 42 Press Club, 1979-1980
- 43-44 Proposition #9 Correspondence, 1980
- 45 Psychological Department Memo, undated
- 46 Publication Media Resource Guide, 1986
- 47 Publication "U" Magazine: A Study, 1988 June
- 48 Publication USD News and World Report, 1990

Box Folder

- 20 1 Public Relations Manual USD, 1979-1980
- 2 Receptions, Luncheons, Dinners, 1976 Fall - 1979
- 3 Chamber and Engstrand Reception, 1980 December
- 4 Research Study, 1987
- 5 Report on Public Relations Program, 1982-1983
- 6-8 Annual Retreat, 1988-1989, 1994
- 9 San Diego Union Correspondence, 1972-1980
[Includes photographs of faculty members.]
- 10 Business School Update Seminars, 1975-1980
- 11 Service Club, 1981
- 12-13 Sister City Program, 1980-1985
- 14 Special Olympics, 1978
- 15-18 Sports Camps [Advertising], 1979-1980
- 19 Staff Meetings, 1983
- 20-22 Staff Meetings, 1983-1986
- 23 Staff Meetings with Deans, 1990-1991
- 24 Stewardship Discussion, undated
- 25 Study and Plan of Action for the Division of University Relations, 1983
- 26 Support Groups, 1973
- 27 Surveys - Marketing Questionnaires, 1986
- 28 Surveys - Marketing Research Conclusions, 1987
- 29 Surveys - USD Community Survey, 1987
- 30 Tuition Remission Policy Revised, 1991
- 31 United Christian Charities Victory Celebration, 1986
- 32 U.S. Constitution Council, 1987 Summer
- 33 United Way, 1984-1985

Box Folder

- 21 1 USD Auxiliary News Clippings, 1987-1990
- 2 USD 40th Anniversary Plans, 1989
- 3-10 USD 50th Anniversary Campaign Plan, 1998-1999

[Includes planning materials, meeting information, campaign information, calendar of events, and proposal for the San Diego Union newspaper.]

- 11 USD Slide Show, 1981
[Includes microcassette tape.]
- 12 Vietnam Memorial Day, 1973 August
- 13 Vietnamese Study, 1975
- 14 Visiting University Administrators from the Middle East, 1994 October 18
- 15 WASC Self Study Documentation, 1979-1981
- 16-17 White House Conference on Productivity, 1983
- 18 White House Conference on Productivity Report to USA President, 1983
- 19-23 White House Conference on Productivity News Clippings, 1983
[In addition to newspaper clippings, includes informational materials, and contact sheets of photographs taken during the conference.]
- 24 Wilson, Susie Championship Horse Exhibitor, 1982
[Also includes information on Terri Ketchum who was Miss San Diego 1976.]
- 25 Women's Rights Day in Congress, 1981
- 26 Women's Week, 1974
- 27 Women's Week Correspondence, 1974
[Includes news releases and news clippings.]
- 28 Women's Week, 1979
- 29 Work Study, 1992
- 30 World Affairs Council of San Diego Meeting, 1994
- 31-32 World Issues of the 1980s, 1981
- 33 Ambassador William Wilson - A complete set of articles, speech, photographs, 1984 January 10
- 34 Ambassador William Wilson - Extra sets of articles, 1984 January 10
- 35 YMCA San Diego County Pamela Gray Honoree, 1998
- 36 Youth for Hire, 1994 Summer

Series VI: Office of Publications, 1981-2004

This series includes the design and editing records and final version of documents created by the Office of Publications. Among these records are materials for the Parent Newsletter, Planned Giving Materials, Presidential holiday cards, President's Reports, Senior Class Gift brochures, and records regarding the development of the *U Magazine*.

Subseries A: Records, 1981-2004

Box Folder

- 22 1 Administrator's Handbook Addition, 1991
- 2 *Advocate* - Correspondence, 1990-2001
- 3-11 *Advocate*, 1991-1995
[Design and editing materials.]

- 12 Alcalá Parents - Design, 1993
- 13 Alcalá Society - Design, 1986
- 14 Alcalá Society - Bookmark Design, undated
- 15-29 Alcalá View - Design and Editing, 1985, 1991, 1994, 1999, 2001-2003
[Contains digital files of March 2003 Alcalá View transferred
from CD: usda2011005001]
- 30 Alumni Association Board of Directors, 1993-1994
- 31 Alumni Benefits Design - Brochures, undated
- 32 Alumni Directory - Design, 1989
- 33 Alumni Envelopes - Printing, 1992
- 34-41 Alumni Mass Invitation Design and Editing, 1992-1999
- 42-60 Alumni Newsletter - Design and Editing, 1988-1997
- 61 Alumni Postcards - Design, 1996
- 62 Events - American Heart Walk T-Shirts Design, 2001
- 63 American Ireland Fund Dinner, 1993
- 64 Announcement Card Cary Blanchette - Design and Editing, 1991

Box Folder

- 23 1 [Annual Fund] Honor Roll Proof Sheets, 1982, 1985-1987, 1990, 1992
- 2 Annual Fund - Acknowledgments, undated
- 3 Corporate Annual Fund - Acknowledgments, undated
- 4-39 Annual Fund, 1988-2002
[Includes design and editing documents for annual fund
solicitations.]
- 40 Hughes Quotes for Archways, 1994
- 41 Archways Design, 2000-2001
- 42 Events - Asian Film Festival Design, 2002
- 43-44 Athletic Hall of Fame Invitation Design, 1997-1998
- 45 Banners Design, 2001
- 46 Baseball Season Invitation, 1990
- 47 Basketball Pregame Party Invitation, 1990
- 48 Birtcher Lecture Program Brochure, 1989
- 49 Photos Board of Trustees Correspondence, 1988
- 50 Photographs Board of Trustees, 1990
- 51 Business Link Ken Blanchard Invitation Design, 2001
- 52 Calendar, Wall Design, 1998
- 53 Campaigns - Capital Campaign, 1989
- 54-57 Campaigns - Education for a New Age, 1989-1991
- 58-60 Campus Map, 1989-1991

Box Folder

- 24 1-3 Campus Map, 1991-1992, 1995-1996
- 4-12 Career Achievement Awards Invitation Design and Editing, 1995-2002
- 13 Child Development Center Brochure Design and Editing, 1990

- 14 Cinco de Mayo Invitation, 1991
- 15 Class Reunion Scholarship Fund Invitation, 1980
- 16 Community Postcard Draft, 1991
- 17 Community Service Program, 1985
- 18 Contest Entries, 1989
- 19 Corporate Associates Members, 1989-1990
- 20 Corporate Associates Overview Design and Editing, 1990-1991
- 21 Corporate Associates Graphics Package, 1993
- 22 Cultural Diversity Project, 1991
- 23 De Salles Hall Renaming Invitation Design and Editing, 1990
- 24 Dean's Ball Invitation Design and Marketing, 1989
- 25 Dean's Reception Invitation Design, 1990
- 26 Dedication Hahn University Center Invitation Design, 1989
- 27 Dedication Harmon and Olin Hall Invitation Design and Editing, 1983-1984
[In addition to invitation design and editing material, includes text of speeches, materials for the Douglas Manchester Executive Conference Center Dedication and meeting materials from the June 14, 1983 New Buildings Public Relations Luncheon.]
- 28 Jenny Craig Pavilion/Eagen Memorial Plaza Dedication Invitation Design and Editing, 2000
- 29 Dedication - Kroc Institute for Peace and Justice Gift Card Design, 2001
- 30 Dedication - Kroc Institute for Peace and Justice Invitation, 2001
- 31 Dedication Conference - Kroc Institute for Peace and Justice, 2001
- 32 Dedication - Legal Research Center Printed Matter, 1990
- 33 Maher Statue Dedication Design and Editing, 1991
- 34 Dicta - Design and Editing, 1990
- 35 Memorial - I Brent Eagen Printed Matter Design and Editing, 1997
- 36 Memorial - I Brent Eagen Brochure Design and Editing, 1998
- 37 Eagen Plaza Plaque - Design and Editing, 2001
- 38 Eagen Plaza Scripture Plaques - Design and Editing, 2001
- 39 Eagen Prayer Plaque Booklet - Design and Editing, 2001
- 40 Early Music Festival Flyer Production, 2001
- 41 Early Music Festival Brochure - Design and Editing, 2002
- 42 Early Music Festival Program Research, 2002
- 43 Economic Impact Brochure - Design and Editing, 1996
- 44 Economic Impact Report - Design and Editing, 2002
- 45 Employee Merit Certificate - Design and Editing, 2001
- 46 Relay Team T-Shirt for USD Employee Picnic [Design], 1998
- 47 Employee Picnic T-Shirt Design and Production, 2000
- 48 *Executopics* Design and Editing, 1989 Summer
- 49-57 USD Facts Brochure, 1985-1997

Box Folder

- 25 1 USD Facts Brochure Redesign, 1999
- 2-3 USD Facts Brochure Design and Editing, 2000-2002
- 4-12 Family Weekend Brochures, 1993-2001
- 13 USD Fiftieth Anniversary President's Club Dinner Invitation Design and Editing, 1999
- 14-15 USDs Fiftieth Anniversary Working Plan, 1999
- 16-19 Fine Arts Calendar Production, 2000-2003
- 20 Engstrand - First Forty Years Design and Marketing, 1989
- 21-24 Fleet Week Prayer Breakfast Invitation Production, 2000-2003
- 25 Foreign Language Department Brochure Design and Editing, 1992
- 26 Founders Gallery Exhibit Olaf Wieghorst, 2000
- 27-39 Friends of the USD Library [Event Invitation Design and Editing], 1998-2001
- 40 Golf Tournament Fundraiser Invitation, 1990
- 41 Graduate Perspective, 1991
- 42-43 Graduate Programs Brochure Design and Editing, 1988-1989
- 44 Guidelines - Communications, Internal, 1983
[Includes 1983 "Internal Communications Program Proposal" the Public Relations Department Proposal to create an employee newsletter for internal campus communications. This report includes rationale for starting an employee newsletter and report of a survey conducted of area college employee newsletters including distribution, size, and cost of creation.)
- 45 Guidelines - Communication, 1986
- 46 Logos - Standards General Information, 1986
- 47 Logos - Standards Manual, 1993
- 48 Logos - USD Logo Guidelines, 1993
- 49 Hoehn Collection Gallery Exhibit Invitation, 2001
- 50 Ernest Hahn Dinner Invitation, 1991
- 51-57 Homecoming Printed Matter, 1989-1994

Box Folder

- 26 1-8 Homecoming Printed Matter, 1995-2000, 2003
- 9-15 Inauguration Hayes, 1995
[Includes invitation design materials, speech piece, and video package design.]
- 16-24 Invisible University, 1990-1991, 1994, 1997, 1999
[Includes designs for invitations and brochures.]
- 25 Jenny Craig Pavilion Invitation Package Marketing, 1998
- 26 Jenny Craig Pavilion Solicitation Marketing, 1998
- 27 Jenny Craig Pavilion Hard Hat Design and Editing, 1999
- 28 Jenny Craig Pavilion Postcard Design and Editing, 1999
- 29 Junior Achievement Program, 2001
- 30 Leadership and Ethics Symposium Logo - James Bond, 2000

- 31 Brochures - Legal Research Center Campaign Design and Editing, 1988
- 32 Linda Vista Booklet, 1997
- 33 Los Angeles de Alcalá Dinner Invitation Design and Editing, 1990
- 34 Bishop Maher Dinner Invitation Design and Editing, 1990
- 35 Marketing Plans - SBA Student Papers, 1988
- 36 Marketing Plans - SBA Student Papers, 1993
- 37 MFA Theatre Arts Advertisement, 2001
- 38 Master of Laws in Taxation Brochure Design and Editing, 1990
- 39 Math and Computer Science Brochure Design and Editing, 1991
- 40 Memo Cube Design and Editing, undated

Box Folder

- 30 1-11 Metal Dies, circa 1982
[Eleven metal dies of university seal, university logo, and additional designs used for printing.]

Box Folder

- 26 41 Mission and Ministry Mission Statement, 1996
- 42 Mission and Ministry Christmas Cards, 1997
- 43 *Momentum* Correspondence, 1990
- 44 *Momentum* Design and Editing, 1992
- 45 Mortar Board Application Booklet, 2000
- 46 Mortar Board Installation Invitation Design and Editing, 2000-2001
- 47 Mortar Board Brochure, 2001
- 48 Mother Teresa's Visit, 1988
- 49 Parent Handbook, 2001
- 50-57 Parent Newsletter, 1984-1994

Box Folder

- 27 1-6 Parent Newsletter, 1994-1997
- 7 Parent's Annual Fund Solicitation Design, 1989
- 8 Parents Association Newsletter, 1981
- 9-10 Parent's Association Board Members, 1982-1984
- 11 Parent's Association Board Members, 1983-1984, 1989
- 12 Parent Orientation Design and Editing, 1990
- 13 Parent Solicitation Brochure Design and Editing, 1991
- 14 Freshman Parents' Weekend Brochure Design and Editing, 1989
- 15 Parents' Weekend Brochure Design and Editing, 1990
- 16 Parents' Weekend Brochure Solicitation, 1990
- 17 Parent Weekend Invitations Design and Editing, 1991
- 18 Planned Giving Christmas Cards, 1999
- 19 Planned Giving Hanger, 2001
- 20 Planned Giving Advertisement Design and Editing, 2003
- 21 President Hayes Presidential Welcome Tours Invitation, 1997
- 22 President Hughes Slideshow, 1989

- 23 President Hughes Thanksgiving Cards Design, 1989
- 24 President Hughes Photos Editing, 1991
- 25 President Hughes "USD and the Catholic Church" Design, 1990-1991
- 26-28 President Hughes Christmas Cards, undated, 1993, 1995
- 29 President Hughes Fall Tour Brochure Design and Editing, 1994-1995
- 30 President's Christmas Cards Design and Editing, 1996
- 31 President's Club Newsletter Design and Editing, 1987
- 32 President's Club Dinner Invitation Design, 1989
- 33 President's Club Roundtable Invitation Design and Editing, 1990
- 34 President's Club Dinner Menu Design and Editing, 1991
- 35 President's Club Postcard Design and Editing, 1995
- 36 *President's Report* Correspondence, 1986
- 37-45 *President's Report* [Research, Design, and Editing], 1989-1991

Box Folder

- 28 1-18 President's Report [Research, Design, and Editing], 1991-1995 1998-2004
- 19-22 Presidential Debate, 1996
[Invitation package, photography, and volunteer information.]
- 23 Production Forecast, 1990
- 24 Psychology Brochure Design and Editing, 1991
- 25 Puente de Oro Logo Design and Editing, 1998-2000
- 26 Reception Paula Cordeiro Invitation, 1998
- 27 Reception Daniel Dillabough Invitation, 1998
- 28 Reception Joyce Neu Invitation, 2000
- 29 Reception Daniel Rodriguez Invitation, 1998
- 30 Janet Rodgen Retirement Invitation Design and Editing, 2002
- 31 Reunion Leadership Pledge Card Design and Editing, 1995
- 32 Rouault Exhibit Invitation Design, 2002
- 33 Road to College Brochure Design and Editing, 1993
- 34 Rugby Brochure Design and Editing, 1992
- 35-41 School of Business Alumni Association, 2000-2004
- 42-44 School of Education Solicitation Design and Editing, 1991, 1997, 2002
- 45-51 School of Law Alumni [Events design and editing], 1990-1997
- 52 Symposium School of Law Brochure, 1991
- 53-61 Senior Class Gift Brochure Design, 1989-1996
[Many folders include photographs from photo shoots.]

Box Folder

- 29 1-7 Senior Class Gift Brochure Design and Editing, 1997-2003
- 8 Society of the Sacred Heart Bicentennial Celebration Program, 2001
- 9 Space Planning Requests, 1991
- 10 Speakers Bureau Brochure Design, 1989
- 11 Stationery, undated

- 12 Student Alumni Association By-laws, 1984
- 13-18 Torero Athletic Fund [Brochure and Solicitation design], 1990-1995
1999
- 19 Trustee Bookplate/Christmas Gift, 1996
- 20 Trustee Parking Permits, 2001
- 21-22 Trusts and Estates Brochure Design and Editing, 1991
- 23 United Front Advertisement, 1999
- 24 *U Magazine* Planning Stages, 1985
- 25 *U Magazine* Correspondence, 1987-1988
[Includes a study of magazine effectiveness, design, and quality.]
- 26 *U Magazine* Bookstore Catalog Insert Design, 1989
- 27 *U Magazine* Distribution, 1999
- 28 *U Magazine* Editorial Advisory Board Meeting, 1991
- 29 *U Magazine* Editorial Advisory Board Members, 1991-1992
- 30 *U Magazine* Analysis, 1991-1992
- 31 *U Magazine* Editorial Advisory Board Meeting, 1992
- 32 *USD Magazine* Research - Rost, 1994
- 33 *USD Magazine* Research - Chess, 1995
- 34 *USD Magazine* Research - International Security Symposium, 1995
- 35-41 *USD Magazine* [design, editing, and research], 1996
- 42-43 *Update* Research, 1990-1991
- 44 Vatican-Israel Accord Symposium Advertisement, 1998
- 45 Voices, 1997
- 46 Volunteer Admissions Network Acknowledgments, undated
- 47 Web Site Design USD, 1997
- 48-51 World Link Meeting Program [brochure and stationary], 2000-2001

Subseries B: Photographs, 1995-2001

Box Folder

- 31 47 Inauguration of Alice B. Hayes, 1995 November
4" x 6" color photographs and slides.
Formerly in binder. Sleeves removed from binder and stored in folder.
- 48-51 Employee Picnic 1999, 1999
4" x 6" color photographs.
Formerly housed in album. Photographs have been rehoused in archival envelopes with the order retained.
- 52-53 President's Convocation, 2000
4" x 6" color photographs.
- 54-58 Presidents Dinner Roll 1-5, 2000 January 15
4" x 6" color photographs by Gary Payne.
- 59-60 OnlineLearning.net press conference. Town and Country Hotel, 2000
January 19
4" x 6" color photographs by Gary Payne.

Formerly in binder. Sleeves removed from binder and stored in folder.

- 61-62 Monsignor I.B. Eagen Memorial Plaza Dedication, 2000 December 06
4" x 6" color photographs by Gary Payne.
Formerly housed in album. Photographs have been rehoused in archival envelopes with the order retained.
- 63 Fine Arts Symphony rehearsal, 2001
4" x 6" color photographs by Rodney Nakamoto.
- 64 USD Symphony Fine Arts, 2001
4" x 6" color photographs by Rodney Nakamoto.
- 65 USD Choral Scholars, 2001
4" x 6" color photographs
- 66-67 Craig Orchids and Onions dinner, circa November 2001
Two albums of photographs from the celebration dinner held in honor of the 2001 Jenny Craig Pavilion Orchid award for San Diego's annual Orchids and Onions contest. Orchids are awarded to projects that are beautiful additions to the community and onions to those that are not. Photographs are of various university administrators, Alice Hayes, and Jenny and Sid Craig.

Series VII: Photographs, 1991-2006

This series includes photographs, print sheets, slides, negatives and digital photographs of campus activities and events.

Association with a particular office is unknown for these photographs therefore they are in their own series for the entire University Relations Department. Albums and photographs are very similar to those donated by the Office of Publications photographs.

Photographs are arranged in alphabetical order.

Box Folder

- 32 4 All Faith Service, 2001 February 02
4" x 6" color photographs by Gary Payne.
Formerly housed in album. Photographs have been rehoused in archival envelopes with the order retained.

Box

- 33 [Athletics photographs], 2005-2006
[Ten compact discs containing photographs of various USD athletics events from Scott Photo.]
Content on discs has been transferred to preservation storage using Exactly. UIDs: usda2019024006-usda2019015.

Box Folder

- 32 5 University of San Diego Leslie Benenson water color artist of campus, 2001 May
4" x 6" color photographs
- 6 [School of Business Conference Photographs], 2004 September 07
4" x 6" color photographs by Rodney Nakamoto.

- 7 BusinessLink event, 2004 September 10
4" x 6" color photographs and negatives by Rodney Nakamoto.
- 8 University of San Diego Commencement Ceremony Jenny Craig Pavilion, 2001 May 27
4" x 6" color photographs by Gary Payne.
Formerly housed in album. Photographs have been rehoused in archival envelopes with the order retained.
- 9 [Print sheets Paula Cordero KIPJ], 2006 April
Color and black and white copies.
- 10 Craig Pavilion Photographs, circa 1999
8" x 10" photographs and negatives.
- 11 Jenny Craig Pavilion Site Dedication Ceremony, 1999 May 05
4" x 6" color photographs.
Formerly housed in album. Photographs have been rehoused in archival envelopes with the order retained.
- 12 Jenny Craig Pavilion Topping Out Party USD/Capital Programs, 2000 February 11
4" x 6" color photographs by Gary Payne.
Formerly housed in album. Photographs have been rehoused in archival envelopes with the order retained.
- 13 Jenny Craig Pavilion Donor Preview Evening, 2000 October 04
4" x 6" color photographs by Gary Payne.
Formerly housed in album. Photographs have been rehoused in archival envelopes with the order retained.
- 14 Jenny Craig Pavilion Dedication Ceremony, 2000 October 05
4" x 6" color photographs by Gary Payne.
Formerly housed in album. Photographs have been rehoused in archival envelopes with the order retained.
- 15 Jenny Craig Pavilion Tip-Off Game, 2000 December 02
4" x 6" color photographs by Gary Payne.
Formerly housed in album. Photographs have been rehoused in archival envelopes with the order retained.
- 16 Degheri Dedication Sara Mulligan, 2004
Print sheets of photographs contained on compact discs.
Two compact discs removed from envelope and located with processed CDs. UIDs: usda2019024004-usda2019024005.
- 17 Desdemona Contact Sheets, 2004 October
Photographs by Rodney Nakamoto.
Includes compact disc. Materials have been copied from disc to preservation storage: usda2019024027
- 18-19 USD Family Weekend Parent Relations, 1999 October 1-3
4" x 6" color photographs by Gary Payne.
Formerly housed in album. Photographs have been rehoused in archival envelopes with the order retained.

- 20 USD Family Weekend, 1999
4" x 6" color photographs by Gary Payne.
Formerly housed in album. Photographs have been rehoused in archival envelopes with the order retained.
- 21 USD Family Weekend Sophomore, Junior, Senior Parent Relations, 1999 October 15-17
4" x 6" color photographs by Gary Payne.
Formerly housed in album. Photographs have been rehoused in archival envelopes with the order retained.
- 22-24 Fall Family Weekend Mass, 2000 October 29
4" x 6" color photographs by Gary Payne.
Formerly housed in album. Photographs have been rehoused in archival envelopes with the order retained.
- 25 University of San Diego Fall Family Weekend Liturgy Jenny Craig Pavilion, 2001 November 04
4" x 6" color photographs by Gary Payne.
Formerly housed in album. Photographs have been rehoused in archival envelopes with the order retained.
- 26-27 Founders Chapel Alumni Mass, 1998 December 08
4" x 6" color photographs by Gary Payne.
Formerly housed in album. Photographs have been rehoused in archival envelopes with the order retained.
- 28 [Peace and Justice Building Event], circa 1999
4" x 6" color photographs by Gary Payne.
Formerly housed in album. Photographs have been rehoused in archival envelopes with the order retained.
- 29 Kroc Peace Building Slides, undated
- 30 University of San Diego Joan B. Kroc Institute for Peace and Justice, 2001 December 05
4" x 6" color photographs by Gary Payne.
Formerly housed in album. Photographs have been rehoused in archival envelopes with the order retained.
- 31 University of San Diego Joan B. Kroc Institute for Peace and Justice, 2001 December 06
4" x 6" color photographs by Gary Payne.
Formerly housed in album. Photographs have been rehoused in archival envelopes with the order retained.

Box Folder

- 33 1-4 Mail Center Negatives, 2003
Photographs by Rodney Nakamoto.
- 5 Manchester 10th Anniversary Celebration, 1999
Photographs and negatives.
- 6 Manchester Family and Child Development Center, circa 2001
Photographs and negatives.

- 7 President's Dinner photographs, 2000 January 15
4" x 6" color photographs by Gary Payne.
- 8 USD President's Dinner, 2004 March 13
Book of Print Sheets. Photographs by Gary Payne.
- 9 Rembrandt Reception, 2004 September 30
Contact sheets and compact disc. Photographs by Rodney Nakamoto.
Includes compact disc. Materials have been copied from disc to
preservation storage: usda2019024028
- 10-11 SALLY Dedication, circa 1991
4" x 6" color photographs.
- 12 University of San Diego Science Center Ground Breaking, 2001 May 29
4" x 6" color photographs by Gary Payne. Compact disc also
included
Formerly housed in album. Photographs have been rehoused in
archival envelopes with the order retained.
Includes compact disc. Materials have been copied from disc to
preservation storage: usda2019024031
- 13 Science Center Donor Preview and Signing, 2002 April 27
4" x 6" color photographs by Gary Payne.
Formerly housed in album. Photographs have been rehoused in
archival envelopes with the order retained.
Donald Shiley Tour, 2002
[Compact disc containing photographs of the Shiley Science Center.]
Content on discs has been transferred to preservation storage using
Exactly. UID: usda2019024016.
- 14 Donald and Darlene Shiley, circa 2003
Negatives and slides by Gary Payne.
- 15-16 Shiley Center Gala, 2003 June
Negatives and print sheets by Rodney Nakamoto
- 17 Science Center Gala, 2003 June 28
Book of Print Sheets. Photographs by Gary Payne.
- 18 [Group photographs for Shiley Science Center], undated
Negatives
- 19 [Graduation contact sheets and negatives with Mary Lyons and The
Shileys], undated
- 20-22 Shiley Center for Science and Technology Dedication Album, 2003
4" x 6" color photographs.
Formerly housed in albums. Photographs have been rehoused in
archival envelopes with the order retained.
- 23 State of the University Luncheon, 2004 September 10
4" x 6" color photographs and negatives.
- 24 USD Symphony Contact Sheets, 2003 June 28
Print sheets by Rodney Nakamoto.

Includes compact disc. Materials have been copied from disc to preservation storage: usda2019024026

25 University Center Drawing Architects Mosher/Drew/Watson/Ferguson, undated

26 [Speakers including Dr. Hughes], undated

4" x 6" color photographs and negatives.

27 [Assorted - slides and negatives of diploma on desk], undated

28 [Negatives - Staff with Handbooks], undated

29 [Assorted photographs including Kyoto Prize and Soccer Game], circa 2003

Includes two compact discs. Materials have been copied from disc to preservation storage: usda2019024029-usda2019024030

30 [Assorted photographs and negatives including Alice Hayes President's Dinner, Donald and Darlene Shiley, and San Diego International Sports Counsel panel], undated

31 [Photographs of Individuals], 2006 February